

Cyngor Tref Llanfair Caereinion Llanfair

Caereinion Town Council

Chair Cllr Ian Davies Vice Chair Cllr Rob Astley
Town Clerk Robert A. Robinson MBE FRICS FSLCC
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AGENDA

For a meeting of the Full Council to be held on
Monday 27th March 2023 at 7pm
in the Youth Room of the Institute Llanfair Caereinion
& via video link

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Meeting issued separately.

6. Council decisions and actions

To note the list of approved actions/maintenance items and their current status.

7. Finance and Governance

7.1 Bank balances

The current balances of the Council accounts are:

Current account	£36,006.29
Deposit account	£60,242.87
VAT (to be reclaimed)	£3,953.03

Total money available **£100,202.19**

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7.3 Orders for payment

To consider and approve the orders for payment.

8. Planning and Development

8.1 Planning decisions

To note the following planning decision:

Section 191 application for lawful development certificate for the occupation of dwelling without compliance of Condition 2 of permission M15063

Coed Tylissa Llanfair Caereinion Welshpool SY21 OBX

Ref. No: 22/1580/CLE | Validated: Wed 21 Sep 2022 | Status: Approve

The Town Council objected to this proposal at their January 2023 meeting.

8.2 23/0331/LBC Pentyrch Smithy, Llanfair Caereinion, Powys

Listed building consent for the replacement of french doors with wooden windows.

8.3 Lorry Traffic through the town

To receive a report from a meeting held between Powys County Council, the wind farm developers and the Town Council regarding possible future traffic solutions.

10. Documents review

To receive an update on the document review.

11. Community Café

To consider a report on the Community Café.

To appoint one or two Councillors to join the chair and volunteers on the management committee.

12. Caereinion Leisure Centre

To consider an update following the Council decision at the last meeting.

13. Well-being plan

To receive the well-being plan – required to take forward parts of the Town Plan in the next 12 months.

14. Update on tourism map boards

To consider an update on the tourism map boards.

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15. Regeneration & the Shared Prosperity Fund for Powys

15.1 Training and Regeneration Planning

It is suggested that the induction training planned for Monday 3rd April 2023 at 7pm is deferred and in its place we hold a regeneration plan meeting to agree and set down what we would be looking for. There is possible grant aid under the UK levelling up fund (Shared Prosperity Fund for Powys) but applications are due in by 16th April (opened on 20th March). See appendix G for Town Plan aims and objectives approved on 8th November 2021.

15.2 Plan items from the Town Plan

To consider an update on progress.

16. County Council Matters

To receive an update on any matters affecting the Town from the County Councillor.

17. Town Clerks report

To consider any items under this heading as follows:

17.1 Town Wifi

To consider and update on progress towards installation.

18. Correspondence (not covered under agenda items)

To consider any other relevant correspondence not covered under the agenda.

19. Dates of next meeting

To note the date of the next meeting which is to be Monday 24th April 2023 at 7pm in the Youth Room of the Institute.

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APPENDIX A

ACTIVITY LIST AND STATUS REPORT – dated February 2023

Those activities approved by the Council are listed below with a status report on each.

No	Location	Activity	Organised by	Status
1	Watergate Street telephone box	Repainting of telephone box	Town Clerk	Waiting for more investigation into the works.
2	Top town playground	Meeting with PCC	Town Clerk & Cllr G Jones	Date for meeting to be agreed
3	Mount Field	Replacement posts to far end tall fencing	Cllr R Astley	Awaiting contractor
4	Playground	Replacement retaining posts	Town Clerk	Instructions issued
5	Deri Woods	Install picture plinth in place	Town Clerk	Plinth installed, may be relocated.
6	St Mary's Church Wall	Repointing of boundary wall	Town Clerk	Awaiting contractor
7	St Mary's lower path	Improve lighting	Town Clerk	Lighting of lower path completed.
8	St Mary's footpath	Resurfacing	Town Clerk	Awaiting response from PCC on path liability.
9	Retaining wall between St Mary's and the Institute	Replace retaining wall	Town Clerk	Awaiting contractor start date
10	Chapel of Rest	Replace fuse and distribution boards	Town Clerk	Contractor appointed.
11	Chapel of Rest	Empty store of rubbish	Town Clerk	Completed
12	Chapel of Rest	Refix soffit board to stores.	Town Clerk	Contractor instructed
13	Chapel of Rest	Electrical certificate	Town Clerk	Issued on completion of the above
14	Documents	Standing Orders review	Town Clerk & Cllr U Griffiths	Progressing
15	Youth Club	Plan, funding and arrangements to provide a youth club	Town Clerk & Cllr S Astley	Funding gained, advert for youth leader placed. Interviews to take place soon.

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16	Traffic issues in Town Centre	Lorry traffic diversion route via Cwm Golau	Town Clerk	Meeting with PCC and other parties held. Report at this meeting..
17	Mount Field and St Mary's Churchyard	Remove grass cuttings and other debris from car park and under trees	Town Clerk	Instructions issued.
18	Planning - regeneration	Meeting with interested parties to be arranged.	Town Clerk	First meeting being arranged. First stage funding meeting held.
19	Town Wi-Fi	Take forward. proposal for town WiFi conditionally	Town Clerk	Meeting to agree locations held. Contractor instructed.
20	Welcome packs	Preparation of welcome pack for hotels, B&B, caravan parks etc.	Town Clerk	Work started. To be considered at the April 2023 meeting.
21	Deri Woods	Arrange meeting on site to approve tree thinning	Town Clerk	Works to area 5A completed. Letter sent to FODW volunteers on works and approvals.
22	Tourism maps	Designs and production of tourism boards.	Cllr Sam Webster & Cllr Ursula Griffiths.	Awaiting final designs.
23	Toilets	Clear moss to paths	Contractor	Completed.
24	Erw Ddwr	Clear moss to top paths	Contractor	To be completed by middle of March
25	Youth Club	Seek clarification on possible use of Army Cadet hut.	Town Clerk	Ongoing.
26	Community Cafe	Progress with public meeting and start preparations for a pilot scheme	Town Clerk	Public meeting held. Pilot scheme ready to proceed.
27	Youth Plan	To post the plan on the website	Town Clerk	Completed
28	Youth Forum	To take forward the forum	Town Clerk	Into meeting held.
28	Bus Stops scheme	Take forward and complete bus stop scheme.	Town Clerk	Approvals from Highways being gained, bus scheme ready to progress.
29	Leisure Centre	Meeting with PCC to be arranged.	Cllr G Jones and Clerk	Date awaited.
30	Deri Woods	Letter to FODW's	Town Clerk	Completed
31	Goat Field	Proceed with Ash tree felling as per quote	Town Clerk	Instructions given to contractor.
32	Tennis Courts	Obtain more information on works to tennis courts	Town Clerk	Full information gained. Works First stage of works planned.
33	Training	Set a date for the induction evening.	Town Clerk	Date set.
34	Lychgate	Progress with works required.	Tow Clerk	First stage of works completed.
35	Town Plan	Take forward investigations into a BNX bike track	Town Clerk	Report to be prepared for Council when investigations completed.

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APPENDIX B

ORDERS FOR PAYMENT

ACT	REF	PAYABLE TO	FOR	NET	VAT	GROSS
1972 LGA	101803	Morgans accounts	<i>PAYE accounting</i>	225.00	45.00	270.00
1973 LGA	101805	R Robinson	<i>Events</i>	59.00	0.00	59.00
1974 LGA	101806	PAVO	<i>Training</i>	20.00	0.00	20.00
1975 LGA	TRANSFER	HSBC	<i>Bank charges</i>	20.00	0.00	0.00
1976 LGA	SO	R ROBINSON	<i>Salary March 2023</i>	470.80	0.00	470.80
1977 LGA	SO	R HOUGHTON	<i>Cleaning Toilets</i>	250.00	0.00	250.00
1978 LGA	SO	INSTITUTE	<i>Office rent</i>	108.33	0.00	108.33
1979 LGA	DD	BRITISH GAS	<i>Chapel of Rest</i>	57.17	0.00	57.17
1980 LGA	DD	BRITISH GAS	<i>Toilets</i>	136.04	5.80	142.84
1981 LGA	101807	R A ROBINSON	<i>Various</i>	508.51	53.95	562.46
1982 LGA	101808	ROB ISSAC	<i>Repairs</i>	200.00	0.00	200.00
1983 LGA	101809	BENSONS	<i>C of R Cooling serv</i>	51.00	10.20	61.20
1984 LGA	101810	LLANFAIR CLOCK	<i>Donation</i>	1500.00	0.00	1500.00
1985 LGA	101811	GRANT	<i>Donation</i>	250.00	0.00	250.00
1986 LGA	101812	GLOVERSURE	<i>Website domain</i>	28.00	5.60	33.60
1987 LGA	101813	MID WALES SGN	<i>Chronicle March</i>	395.00	0.00	395.00
1988 LGA	101814	BEN ALDIS	<i>Lychgate</i>	739.00	0.00	739.00
1989 LGA	TRANSFER	MY WELSHPOOL	<i>Youth advert</i>	75.00	0.00	75.00

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APPENDIX C

PLANNING CONSULTATION

1	Date of receipt	7 th March 2023
2	County Council website link	https://pa.powys.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RQSJ6OMP02001
3	Site reference and address	23/0331/LBC Pentyrch Smithy, Llanfair Caereinion, Powys
4	Proposed development	Listed building consent for French window installation.
5	PCC planning policy	As long as the alterations are in keeping with the listed building general appearance there is normally no issue.
6	Town Plan policy	Same as no 5 above.
7	Date responses required.	28 th March 2023
8	Things to consider.	The site has residential use as there is a property on it already. The only consideration is about whether the alterations are in keeping with the general appearance of a listed building.

Attached

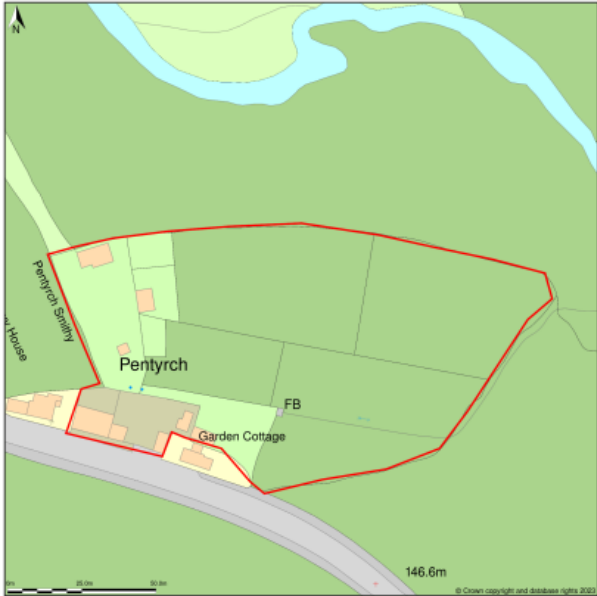
Page 9 – Location and block plan

Page 9 – Elevation plans

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LOCATION PLAN

Penttyrch Smithy, A458t From Junction With A495 At Neuadd Bridge To Junctions With C2041 And
U2354 By Four Crosses, Llanfair Caereinion, Welshpool, Powys, SY21 0EE



ELEVATIONS



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APPENDIX D

COMMUNITY CAFÉ

1. Introduction

Following the Full Council meeting held on 27th February where it was agreed to progress with the pilot scheme subject to a successful public meeting this short report sets out what happened at said meeting.

2. Public meeting

The public meeting was held on Thursday 16th March 2023 in the Institute and was chaired by Cllr Ian Davies with Ruth Bates and the Town Clerk in attendance.

There were 14 members of the community present with five apologies from people showing interest in being involved.

From the meeting the following is of note:

- a) We have enough volunteers to run the pilot.
- b) We have an idea of what people want as to types of cake etc.
- c) Coffee machine essential.
- d) Thursday mornings and Friday afternoons accepted as right.
- e) A lady from the Hygiene Dept of PCC has agreed to be on the management committee and advise.

3. Initial funding

The Council has agreed to provide the funding support to cover the 8-week period of (max £500). The meeting identified that we will need a cash box with float.

4. Governance

The necessary documentation and accounts procedures to be put in place by the Town Clerk.

5. Management

The management committee has been formed as follows:

Council: Cllr Ian Davies plus one/two other Councillors.
Community: Ruth Bates and Lindsay James.
Institute Rep: Pauline Bennet.
Administrator: Robert Robinson Town Clerk

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APPENDIX E

WELL-BEING STATEMENT

The Council Duty

Llanfair Caereinion Town Council is not under a duty to provide a Well-Being Plan as its budget is under £200,000pa. However, to complete some of the activities that the Council has planned it is recommended that the Council sets out a Well Being statement as follows taking into account the seven headings set out in the Powys well-being plan.

A prosperous Wales

An innovative, productive, and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change), and which develops a skilled and well-educated population in an economy which generates wealth.

Llanfair Caereinion Town Council has:

- i) a Climate Change Policy*
- ii) the Council has a bio-diversity plan.*
- iii) works with the Montgomeryshire Wildlife Trust in with regard to its woodland and riverside walks.*
- iv) has a Friends of Deri Woods agreement with volunteers helping to manage and maintain the Deri Woods and Goat Field woodland.*

A resilient Wales

A nation which maintains and enhances a bio-diverse natural environment with healthy functioning ecosystems that economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work support social, economic, and ecological resilience and the capacity to adapt to change (for example climate change)

The Town Council has a Tourism Plan to encourage people from the steam railway to visit the Town to give sustainability to the Town Centre.

The Town Council is taking forward proposals for the Youth including a youth plan, youth council and youth club.

The Town Council is taking forward with volunteers a community Café.

A Healthier Wales

A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.

The Town Council maintains for the public benefit the Deri Woods/Goat Field woodland and riverside walk, Mount Field playing fields and a playground for infant and junior children.

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The Town Council will work with Powys County Council to ensure leisure provision is retained in the town.

A more equal Wales

A society that enables people to fulfil their potential no matter what their background

or circumstances (including their socio- economic circumstances)

The Town Council has an equality and Diversity Policy.

A Wales of more cohesive communities

Attractive, viable, safe, and well-connected communities.

The Town has a partnership which includes all local groups to bring together the community.

A Wales of vibrant culture and Welsh language

A society that promotes and protects culture, heritage, and the Welsh language, and which encourages people to participate in the arts, sports, and recreation.

The Town Council provides all its information in English with all documents available on request in Welsh.

The Town Council supports the Welsh Culture and when new signs are put in place they are all bi-lingual.

A globally responsible Wales

A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

The Town Council, where it is within its power, will when making decisions consider the wider impact of those decisions with regards to well-being.

R A Robinson
Town Clerk

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APPENDIX F

Regeneration scheme for Llanfair Caereinion

1. Introduction

A meeting between various parties to take forward a regeneration plan for Llanfair Caereinion is still awaited. However, in the meantime the 'levelling up fund' for Powys has been published which can provide funds for major projects in Llanfair Caereinion.

The Town Clerk applied to attend the introduction meeting to the fund which was held on 16th March 2023.

2. Report levelling up funding briefing.

The web seminar was held on the morning of 16th March 2023 and the following were the points of note:

- i) No match funding is required.
- ii) The sort of projects we have in mind are on first look eligible.
- iii) £42.5m for both Ceredigion and Powys.
- iv) Funding applications are for between £50,000 and £250,000.
- v) 30 projects already going forward with fund over the two areas.
- vi) Feasibility studies are limited to between £10k and £50k.
- vii) Date for submissions starting on 20th March and ending on 16th April.
- viii) Funds to be spent by 31st December 2024.
- ix) Grant aid is under four headings:
 - a. Community and Place (where our bid would fit)
 - b. Supporting business (part of our bid could meet this)
 - c. People and skills
 - d. Numeracy
- x) The work completed on the Town Plan and the Tourism Plan are a good platform to support a bid.
- xi) Land or property does not have to be in the Town Council ownership to be part of the scheme (with the landowner's approval).
- xii) Main objects to transform and regenerate towns.
- xiii) Approx 8 weeks from application to approval.

3. Grouping of projects

It has been confirmed that we may have a group of projects to benefit the town which together meet the criteria and funding available (i.e. £50,000 to £250,000).

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4. Town Plan

The aims within the Llanfair Caereinion Town Plan approved on 8th November 2021 included:

Play area refurbishment and renewal at Trem Banwy. £50,000
BNX/Pump track. £50,000
Deri Woods fitness trail. £10,000
Street market. £10,000
Banwy bridge refurbishment. £25,000
Toilets refurbishment with dementia. £5,000
Dementia Friendly Town. £10,000
Feasibility plan for car parking (including Morgan's Yard)
and lorry traffic.£20,000

Total first look estimate: £180,000.

5. Consultation process required as applications progress.

The Town Council consulted on the Town Plan and had a Youth Council in place. It is suggested that the old 'partnership' meetings should be re-instated and with a Town Council lead as a more wider consultation group.